

**MANITOWOC COUNTY FINANCE COMMITTEE**  
**Administration Building**  
**August 9, 2021**

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jamie Aulik, Supervisor Jim Baumann, Supervisor Mike Williams, and Supervisor Bonnie Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, County Treasurer Amy Kocian, and County Board Chairperson Jim Brey.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

Maura Yost, Town of Centerville, spoke against the borrowing that has taken place over the years at the county and advocated for the half-cent sales tax in place of borrowing.

No one else present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the July 20, 2021 Finance Committee meeting: Supervisor Williams moved to approve the minutes, seconded by Supervisor Baumann. Upon voice vote, the motion passed unanimously.

Approve vouchers for the month of June 2021 in the amount of \$3,754,947.47 and July 2021 in the amount of \$2,767,471.25: Supervisor Baumann moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon voice vote, the vouchers in the amount of \$3,754,947.47 and \$2,767,471.25 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:  
There are no county properties for sale.

JJ Gutman, Finance Director – Presentation and acceptance of Audit Report from Bryan Grunewald: Bryan Grunewald, Principal Officer with CLA referenced the “Management Communications” that laid out the responsibilities of the Auditors and that of County management regarding Financial Statements, internal controls and reporting responsibilities. Mr. Grunewald noted that the auditing process continues to go well and urges the committee to review both the Management’s Discussion and Analysis document and Comprehensive Annual Financial Report carefully and to contact him with any questions. Mr. Grunewald drew attention to three main points. The first was the unassigned category (amount not earmarked for different purposes) under the General Funds showed a balance of \$2,401,375, which was an increase of \$633,078 from 2019. Finance Director Gutman mentioned half of the increase came from selling all the foreclosed properties and getting them back on the tax roll. The second was the Human Services funds under the Special Revenue Funds increased by \$615,588. County Executive Ziegelbauer mentioned the increase in funds comes from the State and Federal Government contributing more funds towards the Human Services Department than the County had budgeted for. The third was properly managing the long-term obligation debt. Mr. Grunewald stated that from a debt perspective the county is in strong financial condition and that overall the county had a very strong financial year by managing and controlling the 2020 budget. Supervisor Aulik moved to accept the report as presented, seconded by Supervisor Baumann. No vote taken.

Resolution Denying Claim (Tim Schmidt): Finance Director Gutman explained that Mr. Schmidt was seeking reimbursement for dent and paint repair to the driver's door for alleged damage to his vehicle caused as a result of a rock being discharged from a county tractor that was cutting grass on the Highway 151 and Custer St. The insurance company, after an investigation, determined Manitowoc County had no liability for this claim. Supervisor Williams moved to deny the claim of Tim Schmidt, seconded by Supervisor Baumann. Upon discussion and voice vote, the motion passed unanimously.

Report of Economic Interest for Jennell Shelton: Finance Director Gutman reported receipt of one Report of Economic Interest received from Expo Facility Manager Jennell Shelton to place on file.

Communications: Copies of the following documents were provided in the committee's packet:

- Monthly/Daily Average Population Report for July 2021 – Manitowoc County Jail.
- Secure Detention Report from HSD for July 2021 would be emailed when available.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Williams. Motion passed unanimously. The committee adjourned at 4:59 p.m.

Respectfully submitted,

Jessica Backus, County Clerk